



# MUNICIPAL POLICE OFFICERS' EDUCATION AND TRAINING COMMISSION

2018 ANNUAL REPORT

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## Introduction

The Municipal Police Officers' Education and Training Commission (hereafter referred to as “the Commission”) was statutorily created by Act 120 (hereafter referred to as “Act 120”) of 1974 (53 P.S. 740-749) in response to a federal study urging improved standards and goals in police training. The Commission was charged with establishing and administering the Municipal Police Officers' Education and Training Program, and responsibility for administration of the program was given to the Pennsylvania State Police (PSP).

## Commission Composition

The Commission is comprised of 20 members, as required by Act 120. Six seats on the Commission are ex officio positions while the remaining members are appointed by the Governor for a term of three years. Notwithstanding the reimbursement of essential expenses incurred in the performance of their duties, Commission members serve without compensation. The Commission is required to meet at least four times annually and may hold special meetings as necessary. Special meetings are called by the Chairman or at the request of at least five Commission members. The Commission has committees comprised of Commission members that usually meet prior to each regular Commission meeting, to address specific areas of the Commission’s business.

As required by Act 120, the Commission members shall consist of:

- The Commissioner of the Pennsylvania State Police (Chairperson). \*
- The Attorney General of the Commonwealth. \*
- The Secretary of the Department of Community and Economic Development. \*
- The Police Commissioner of Philadelphia. \*
- One member of the PA Senate, appointed by the President pro tempore of the Senate. \*
- One member of the PA House of Representatives, appointed by the Speaker of the House of Representatives. \*
- Four elected officials, appointed by the Governor, including one from a borough, a second-class township, a first-class township, and a city.
- Four incumbent chiefs of police, appointed by the Governor, including one chief from a borough department, a township department, and a city department.
- One member of the Fraternal Order of Police, appointed by the Governor. \*\*
- One educator qualified in the field of law enforcement, appointed by the Governor.
- One member representing the public at large, appointed by the Governor.
- Two non-commissioned police officers, appointed by the Governor.
- One director of a certified municipal police training school, appointed by the Governor.

\* Denotes Ex Officio Positions

\*\* FOP position replaced FBI position; P.L. 796, No. 129, Oct 24, 2018

## Commission Staff

The PSP is responsible for the administration of the program. The Commission, by statute, elects an Executive Director who is responsible for the day-to-day Commission responsibilities. The Executive Director and Commission staff are assigned to an office within the PSP and report to the Deputy Commissioner of Administration and Professional Responsibility. The Commission produces an annual report concerning the administration of its programs and provides recommendations for executive or legislative action necessary for the improvement of law enforcement and the administration of justice. The Commission receives legal services from an Assistant Counsel assigned to the PSP from the Governor's Office of General Counsel. The Commission office is located at 8002 Bretz Drive, Harrisburg, Pennsylvania and consists of 18 staff members, including enlisted and civilian PSP personnel. The Commission has an annual budget of approximately two million dollars to cover personnel, general operating expenses, curriculum development, and fixed asset expenses.

The Commission staff oversees the training and certification requirements of municipal police officers under Act 120. Officers require certification by the Commission prior to enforcing the Crimes Code, moving violations of the Vehicle Code, or carrying a firearm. Certification is granted by Commission vote when all criteria of the attendant regulations are met and upon successful completion of the municipal police officer certification exam, which is administered by the Commission staff. To verify that all Act 120 certified police officers continue to meet certification standards, the Commission staff conducts a biennial recertification.

The Commission staff also oversees the development, presentation, and documentation of the basic municipal police officer training curriculum, which currently consists of 919 hours of classroom and practical training conducted by Commission-certified academies and instructors. In addition, the staff reviews and approves various waivers of training for qualified law enforcement officers as provided for in Act 120 and Act 165 of 2012, conducts annual inspections of certified academies, and conducts investigations of academies failing to comply with regulatory standards.

Act 180 of 1988 requires Act 120 certified police officers to obtain 12 hours of in-service training annually to maintain their certification. Each year the Commission staff develops 12 hours of in-service training which can be taken in the classroom or on-line. The Commission decides which training is "required" (essential training; for example, changes to the law and application of case law or legislatively mandated training) and which training/hours are elective. The Commission staff also reviews, approves, and tracks over 600 additional Continuing Law Enforcement Education (CLEE) courses, which can be used as credit toward the elective training requirement for recertification.

Act 235 of 1974, commonly referred to as the Lethal Weapons Training Act (LWTA), requires anyone carrying a lethal weapon (as defined in the Act) in conjunction with his or her employment, unless exempted, to receive training and meet certification requirements. The PSP oversees the LWTA program and the Commission staff

administers the program on their behalf. The Commission staff approves new applications, renews certifications, and when applicable, suspends certifications for the Commonwealth's lethal weapons agents.

The Commission staff performs annual inspections of the certified schools conducting basic and renewal LWTA classes, approves or declines applications for new schools, approves or declines applications for new instructors, and suspends or decertifies schools failing to comply with regulations.

Act 79 of 2005, the Retired Law Enforcement Officers Identification Act (RLEIA), established Pennsylvania's program responsive to the Federal Law Enforcement Officers Safety Act (LEOSA) of 2004, as amended, regarding the authorization for qualified active and retired law enforcement officers to carry firearms if they meet specific criteria. Act 79 requires Commission staff to administer aspects of RLEIA including certifying firearms instructors, managing qualification cards, tracking annual qualifications, processing money orders, and logging Instructor and Sheriff Office reports.

## Recommendations

Title 53, Chapter 21, Subchapter D § 2170 (a) states “the commission shall provide for reimbursement to each municipality of the entire amount of the allowable tuition and the ordinary and necessary living and travel expenses incurred by their police officers while attending certified municipal police basic training schools”. § 2170 (b) permits the Commission to approve in-service training grants for non-mandatory training expenses incurred by municipalities while § 2170 (d) permits the Commission to pay for the cost of mandatory in-service training for some certified officers.

In 2013, because the Commission had no funds from which to provide these reimbursements, the General Assembly passed Act 89, which allocated \$5 million to the Commission, each fiscal year, to reimburse municipalities for municipal police training. Although reimbursement under this funding source is limited to expenses which are consistent with Article VIII, § 11 of the Pennsylvania Constitution, in fiscal year 2017, these funds were exhausted.

A conservative estimate, based only on attendance of basic and mandatory in-service training, and reimbursing only tuition and salary expenses, places the total amount of expenses which could have been reimbursed in fiscal year 2017 at more than \$11.6 million, of which the Commission reimbursed \$5 million. The excess expenses, along with the cost of living and travel expenses, was absorbed by municipalities. Municipalities also bear additional costs of complying with annual training requirements which are estimated to include \$1 million to purchase ammunition for required firearms qualifications and \$200 thousand for CPR/AED/First Aid certification cards.

Based on the gap between reimbursable expenses and available funds, additional sources of funds should be identified to allow the Commission to comply with the statutory requirements of the Municipal Police Training Act.

## Act 120 Basic Training

Candidates for certification as municipal police officers must meet the training requirements of the act. Those who have not previously completed a basic municipal police academy must do so. Cadets who are hired by a police department before attending the academy are referred to as “hired” cadets while those who are still seeking employment are referred to as “pre-service” cadets. Individuals meeting certain criteria related to previous military or federal law enforcement training are assessed for partial waivers of the basic academy. The following data reflects the number of individuals who were enrolled in basic police officer training at certified academies from January 1, 2018 to December 31, 2018:

<b>Total Cadets Enrolled in 2018:</b>	<b><u>1,346</u></b>
--Hired Enrollments:	<u>657</u> (48% of total enrollments)
--Pre-Service Enrollments:	<u>689</u> (52% of total enrollments)
<b>Total Cadets Graduated in 2018:</b>	<b><u>1,206</u></b>
--Hired Graduates:	623 (95% of Hired enrollments)
--Pre-Service Graduates:	583 (85% of Pre-Service enrollments)
<b>Waiver Assessments (Federal/Military):</b>	<b><u>51</u></b>
--Waivers who then took Certification Exam:	<u>12</u>
--Waivers who are Certified:	<u>6</u>

## Act 120 Officer Certification

The Commission staff administers certification of municipal police officers employed by certified municipal police departments. To be certified, municipal police officers must pass the state certification exam. Applicants can apply to take the certification exam if they have successfully completed the basic police academy or if they are granted a waiver based on previous training and employment. Applicants who are currently or conditionally hired by a police department are referred to as “hired” candidates while those who are still seeking employment are referred to as “pre-service” candidates. As noted below, at the end of 2018 there were 22,832 certified municipal police officers employed in Pennsylvania. The following data reflects Act 120 certification actions from January 1, 2018 to December 31, 2018:

<b>Active Police Departments:</b>	<b><u>1,074</u></b>
<b>Total Certified Officers:</b>	<b><u>22,832</u></b>
<b>Revoked Certifications in 2018:</b>	<b><u>28</u></b>
<b>Certification Examinations in 2018:</b>	<b><u>1,614</u></b>
--Test takers who passed Examination:	<u>1,436</u> (89% of total test takers)
--Certified as police officers by Dec 31:	<u>1,006</u> (70%)
--Not certified by Dec 31:	<u>430</u> (30%)
<b>New Certifications in 2018:</b>	<b><u>1,396</u></b>
--Basic Applications:	<u>661</u> (47% of total new certifications)
--Waiver of Training:	<u>735</u> (53% of total new certifications)



## Act 120 Instructor Certification

The Commission staff administers certification of municipal police instructors authorized to provide basic and in-service instruction at certified police training schools. As noted below, there are currently 1,134 certified municipal police instructors working at 24 certified police training schools. The following data reflects instructor certification actions from January 1, 2018 to December 31, 2018:

<b>Total Certified Academies:</b>	<b><u>24</u></b>
<b>Total Certified Instructors:</b>	<b><u>1,134</u></b>
--Certified General Instructors:	<u>963</u>
--Certified CPR/AED Instructors:	<u>94</u>
--Certified Firearms Instructors:	<u>448</u>
--Certified Physical Training Instructors:	<u>146</u>
--Certified Application of Force Instructors:	<u>161</u>
--Certified Driving/EVOC Instructors:	<u>107</u>
<b>New Directors Certified in 2018:</b>	<b><u>3</u></b>
<b>New Instructors Certified in 2018:</b>	<b><u>177</u></b>
<b>Amended Instructors in 2018:</b>	<b><u>55</u></b>
<b>Revoked Certifications in 2018:</b>	<b><u>1</u></b>

## Act 180 In-Service Training

The following data reflects in-service and CLEE courses developed and/or approved by the Commission from January 1, 2018 to December 31, 2018:

<b>MPOETC Courses Developed in 2018:</b>	<b><u>4</u></b>	
<b>Instructors Trained in 2018:</b>	<b><u>550</u></b>	
--19-001 Legal Updates: (144 Instructors Trained)		<u>3</u> hours ( <i>Required Course</i> )
--19-002 Unknown Risk Vehicle Stops: (139 Instructors Trained)		<u>3</u> hours ( <i>Optional Course</i> )
--19-003 Advanced Interviewing Techniques: (134 Instructors Trained)		<u>3</u> hours ( <i>Optional Course</i> )
--19-004 Criminal Technology and Electronic Evidence: (133 Instructors Trained)		<u>3</u> hours ( <i>Optional Course</i> )
<b>Total Approved CLEE Providers:</b>	<b><u>282</u></b>	
<b>Total Elective CLEE Courses:</b>	<b><u>571</u></b>	

## Act 235 Lethal Weapons

The following data reflects Lethal Weapons (LW) training activity from January 1, 2018 to December 31, 2018:

**Total Certified LW Agents:** 15,449

**Certifications Issued in 2018:** 3,759

--Initial Certifications: 2,004

--Renewals: 1,755

**Certifications Revoked in 2018:** 13

**Total Certified LW Academies:** 42

**Total Certified LW Instructors:** 1,186

--Academic Instructors: 647

--Skills Instructors: 292

--Firearms Instructors: 749

**New Instructors Certified in 2018:** 31

## **Act 79 Retired Law Enforcement Officer Identification**

The Commission staff completed the following activities related to the RLEIA program from January 1, 2018 to December 31, 2018.

Trained Firearms Instructors requesting recognition as Certified Law Enforcement Firearms Instructors (as defined in Federal and State statutes) may submit an application to the Commission staff for approval. Those who wish to conduct qualifications for retired officers under the RLEIA program can elect to have their contact information posted on the Commission's website. There are currently over 924 Certified Law Enforcement Firearms Instructors who have elected to participate as firearms instructors for retired officers. In 2018, these instructors issued 5,547 qualification cards purchased from the Commission.

**RLEIA Instructors:** **924**

**Cards Issued:** **5,547**

Officers are given a qualification card upon completion of the qualification course of fire and must present the card to their County Sheriff's Office for a background check. Upon completing the background check, the Sheriff's Office annotates it on the qualification card and provides a log of all checks to the Commission staff. The Commission staff processed 1,789 separate Sheriff's Office logs documenting background checks of retired law enforcement officers.

**Sheriff's Logs Received:** **1,789**

## Commission Membership

Colonel Robert Evanchick, State Police Commissioner, Chairperson

Senator Stewart J. Greenleaf (*Resigned: December 2018*)

Representative Barry J. Jozwiak

Christopher M. Werner, Chief Inspector, City of Philadelphia

William J. Kelly, Represents Attorney General

Ronald L. Stern, Department of Community & Economic Development

Jacob A. Bierling, Jr., Township Official of the First Class (Upper Darby Township)

Chief Douglas E. Grimes, Peters Township Police Department (Washington County)

Chief Guy A. Salerno, Blakely Borough Police Department (Lackawanna County)

Chief Richard M. Bosco, Lincoln Borough Police Department (Westmoreland County)

Chief Jarrad P. Berkhiser, Lancaster City Police Department (Lancaster County)

Richard W. Long, Esq., Public at Large (Cumberland County)

Dr. Bart E. Burne, Educator (West Side Career and Technical Center)

Christopher J. Delozier, Harrisburg Police Department, Non-Commissioned Police Officer

Robert J. Carroll, Media Borough Police Department, Non-Commissioned Police Officer

Patricia B. Dombrowsky, Certified School Director (HACC Police Academy)

*Vacant: Township Official of the Second Class*

*Vacant: City Official*

*Vacant: Borough Police Chief*

*Vacant: Pennsylvania Lodge, Fraternal Order of Police (Replaced FBI, Oct 2018)*

## **Commission Committee Assignments**

### **BUDGET COMMITTEE**

Jacob A. Bierling, Jr. (CHAIR)  
Guy A. Salerno  
Richard M. Bosco

### **CERTIFICATION COMMITTEE**

Bart E. Burne (CHAIR)  
Jacob A. Bierling, Jr.  
Richard M. Bosco  
Robert J. Carroll  
Christopher J. Delozier  
Patricia B. Dombrowsky

### **EXECUTIVE COMMITTEE**

Bart E. Burne (CHAIR)  
Jacob A. Bierling, Jr.  
Patricia B. Dombrowsky  
William J. Kelly  
Richard W. Long

### **PROFESSIONAL STANDARDS COMMITTEE**

Richard W. Long (CHAIR)  
Christopher J. Delozier  
Barry J. Jozwiak  
Ronald L. Stern

### **RULES AND REGULATIONS COMMITTEE**

William J. Kelly (CHAIR)  
Bart E. Burne  
Christopher M. Werner

**STRATEGIC PLANNING COMMITTEE**  
**Committee Disbanded: December 2018**

Jacob A. Bierling, Jr. (CHAIR)  
Christopher J. Delozier  
Douglas E. Grimes  
Barry J. Jozwiak  
Ronald L. Stern

**TRAINING COMMITTEE**

Patricia B. Dombrowsky (CHAIR)  
Christopher J. Delozier  
Guy A. Salerno  
Ronald L. Stern  
Christopher M. Werner

**Commission Staff Positions**

- (1) Executive Director (PSP Major)
- (1) Assistant Director (PSP Lieutenant)
- (1) Professional Standards Investigator (PSP Corporal)
- (3) Administrative Officers
- (3) Administrative Assistants
- (3) Clerk Typists
- (1) Police Training Curriculum Specialist
- (5) Police Training Education Specialists
- (1) Attorney to the Commission (PSP Attorney)

## **Certified (Act 120) Police Training Academies**

### Allegheny County Police Training Academy

Allison Park, PA 15101  
Lieutenant Robert M. Synan

### Community College of Beaver County

Beaver Falls, PA 15010  
William J. Petures, Director

### Delaware County Community College

Media, PA 19063  
William C. Davis, Director

### Gerald M. Monahan, Sr. Police Academy

Allentown, PA 18103  
Captain Stephen F. Vangelo, Director

### Greater Johnstown Career & Technology Center Police Academy

Johnstown, PA 15904  
William L. Richards, Director

### Harrisburg Area Community College

Harrisburg, PA 17110  
Patricia B. Dombrowsky, Director

### Indiana University of Pennsylvania (IUP)

Indiana, PA 15705  
Dennis L. Marsili, Director

### IUP California University

California, PA 15419  
Dennis L. Marsili, Director

### IUP Robert Morris University

Moon, PA 15108  
Dennis L. Marsili, Director

### Lackawanna College at Hazleton

Hazleton, PA 18201  
John R. Chilleri, Director

### Lackawanna College at Scranton

Scranton, PA 18509  
John R. Chilleri, Director

### Mansfield University

Mansfield, PA 16933  
Scott A. Henry, Director



Mercyhurst University  
North East, PA 16428  
Walter W. Hale, Director

Montgomery County Community College  
Conshohocken, PA 19428  
Jude McKenna, Director

Philadelphia Police Department Recruit Training Division\*  
Philadelphia, PA 19136  
Captain William T. Maye, Director

Pittsburgh Police Training Academy\*  
Pittsburgh, PA 15206  
Lieutenant Matthew E. Lackner, Director

Pennsylvania State Police (PSP) Academy\*\*  
Hershey, PA 17033  
Major William P. White, Director

PSP Northeast Training Center\*\*  
Forty-Fort, PA 18704  
Major William P. White, Director

PSP Northwest Training Center\*\*  
Meadville, PA 16335  
Major William P. White, Director

PSP Southeast Training Center\*\*  
Schwenksville, PA 19473  
Major William P. White, Director

PSP Southwest Training Center\*\*  
Greensburg, PA 15601  
Major William P. White, Director

Reading Police Academy  
Reading, PA 19601  
Sgt Eric B. Driesbach, Director

Temple University  
Ambler, PA 19002  
Christie L. Willard, Director

Westmoreland County Community College  
Youngwood, PA 15697  
Franklin R. Newill III, Director

\* Academies only accept hired students.

\*\* Academies did not offer basic municipal police officer training in 2018.